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6 April 1960

MEMORANDUM FOR: Comptroller

25X1A9a ATTENTION : Miss [REDACTED]
SUBJECT : Essential Foreign Language
Requirements
REFERENCE : Memo from Special Assistant to
Deputy Director (Support),
dtd 30 March 1960

1. Subject memorandum has been received and the following comments are offered for your consideration:

- a. The current Division policy is to encourage each Senior Finance Officer being assigned overseas to use as much time as can be allocated to training in the language of the country to which assigned. Likewise, each officer is encouraged to continue his study while at his post of assignment. We are pleased to advise that most of the officers do continue their studies, and encourage their supporting SF personnel to study the local language.
- b. Due to the Headquarters personnel strength, present workload and the overseas rotation program, the Division is unable to release Finance Division personnel for full-time language training. Most of the SF personnel currently studying a foreign language are doing so partly on official time with the "Lab" time usually being before or after official work hours.

2. This office fully endorses the proposal and will continue to strive for the goal of having each officer qualified in the language of the country of assignment.

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[REDACTED]
Acting Chief, Finance Division

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